

	2. 1 person should be trouble-shooter and venue contact person (this should not be the DT)			
	3. Must provide lunches and refreshments for volunteers and refs.			
	Recommended to Tournament Organizers			
	1. The MORE volunteers, the BETTER.			
	4. Drivers needed for out of town refs to be picked up and dropped off at the airport.			

Appendix 4- Referee Training System

Objective: To increase the quality and number of Alberta certified 'Provincial' level referees

Course

The progression from untrained to 'Provincial' certified referees will be broken down as follows:

1. Level 1 – Learn to referee
 - 1.1. One day training session which will focus on:
 - a) rules
 - Interactive introduction to the CFF/FIE rulebook.
 - Use of live participants and phrase simulation
 - Participants are expected to have reviewed the rulebook prior to taking this course
 - b) general referee guidelines
 - crowd control
 - referee kit
 - c) hand signals
 - d) body positioning
 - 1.2. Budget for 2 courses in Alberta per year
 - a) course should be located based on maximum participation
 - b) 10:1 student/teacher ratio
 - 1.3. Written Exam
 - a) A candidate may choose to be examined in foil, epee, sabre, or any combination of the three.
 - b) The candidate must write at least one weapon specific category.
 - c) A candidate must pass the written exam with a minimum of 70%
 - d) Only 2 attempts per fencing season
2. Level 2 – Practical In Training (PIT)
 - 2.1. This level is only available to those individuals who pass level 1 and are aged 14 and above.
 - 2.2. A minimum of 80% pass rate must be achieved in the following categories
 - a) poules
 - b) 4 direct elimination bouts in the round of 16
 - c) 2 direct elimination bouts in the round of 8
 - d) 1 semi final
 - e) 1 final
 - 2.3. all bouts must be handed out by a certified observer

- 2.4. Only certified 'N' level referees may qualify a candidate. An exception will be made for sabre in category a, b and c. At present, this means that Sabre referees will need to be observed by an out-of-province referee for categories d and e.
- 2.5. all bouts will be chosen to ensure a sufficient difficulty in the testing of the candidate
- 2.6. all candidates have 1 fencing season to move through the progression
- 2.7. satisfactory completion of the progression grants the candidate the ability to enter Level 3
3. level 3 – Provincial certification
 - 3.1. Only candidates that have successfully completed Level 2 may write the final test.
 - 3.2. A minimum of 80% correct on the final written test must be achieved in order to be certified as a 'Provincial' referee
 - 3.3. A candidate may be able to write the exam only twice per fencing season

Feedback

Verbal and written feedback to all candidates should be immediate, frank, and honest.

Administration

It is recommended that the AFA create and maintain a spreadsheet showing the progress of all candidates. Access to this spreadsheet should be restricted to the Referee committee and individuals provided that a candidate can only see their status.

Suggested Pay Scale

The referee committee suggests the following pay scale for referees in Alberta

1. Provincially certified referees – as per the CFF pay scale (currently \$60/day)
2. Practical in training referees (PIT) - \$10 less than a provincial referee
3. Unassigned referees - \$20 less than a provincial referee

Video Instruction

The use of video instruction should primarily be used only in conjunction with a live setting. It is believed that refereeing has too many nuances to be captured in a video media and may give misleading impressions. Live expert feedback is necessary to compliment this process.

The AFA should plan on creating a video referee training course with a target of 1 year to complete. Professional directing, scripting, acting and editing is a must therefore more research must be done in order to scope out a cost for such an undertaking.