



ALBERTA FENCING ASSOCIATION

Annual General Meeting

November 21, 2015

Minutes

1. Roll Call/Introductions

- a) Andrew Rusheleau (SSC vote) info@sabreclub.ca
- b) Kerry Anderson (WRFC vote) kerryanderson@shaw.ca
- c) Falan Kennedy (SSC)
- d) Cameron Griffiths (UOA vote) cdg1@ualberta.ca
- e) David Cymbaluk (WRFC) odynne@aol.com
- f) James Sheardown (AAA) jsheardo@memlane.com
- g) Karren Lyver (RDFC) kmylyver@gmail.com
- h) Louise Zanussi (RDFC vote) lzanussi@shaw.ca
- i) Carter Campbell (Priori vote) carter@soph.text.com
- j) Vadim Demendeev (FAOC) vadimdm@telus.net
- k) Marzena Zima – Skokun (FAOC vote) emezima-skokun@albertacourts.ca
- l) David Webster (CFC vote) smoothware@gmail.com
- m) Joanne Caulfield (EFC vote) jcaulfield@shaw.ca
- n) Christopher Sheardown (AAA vote) jsheardo@memlane.com
- o) Elya Perritt (GDF Vote)
- p) Sean Rathwell (AFA ED) ed@fencing.ab.ca

Absent:

University of Calgary Fencing Club
Epic Fencing Club
Grand Prairie Fencing Club
Okotoks Fencing Club
Priori Epee Fencing Club

2. Election of Meeting Chair

Kerry nominates Andrew. James seconds. Motion carried. Meeting called to order 18:36.

3. Reading and Adoption of Minutes of 2014 AGM

Andrew moves to adopt the minutes. Dave W. seconds. Motion carried.

4. Review and Acceptance of Agenda

Kerry moves to accept the agenda. Falan seconds. Motion carried.

5. President's Report

We have gone well this past season:

- a. CFF AGM in Ontario- Membership numbers are a concern. It is up to the provincial bodies to push recruitment and retention so that fencing can stay a recognized sport by Sport Canada. CFF will try to support membership recruitment/Outreach efforts however they can.
 - Policy has been drafted by AFA to push recruitment and retention.
- b. CFF Website
 - i. New online tournament registration system on the CFF website is still slated to be released in January/February of 2016. New functionality of the CFF website will include:
 1. Clean data for registered members (back end)
 2. Fencers will have a profile to view and update
 3. Greater detail will be provided for club and provincial organization look-up
 4. Easy to use interface for tournament organizers
 - ii. New membership registration system is operational.
 - iii. Feedback has been mixed regarding the use of AskFred for our current tournament registration.
 1. Louise voiced that AskFred was easy to use and adapt to.
- c. Equipment was purchased: mainly boxes, reels, rubber pistes
- d. Casino: A call for volunteers will be sent soon, as our dates and locations for a casino has been provided to us.
- e. Fencing has some good momentum after the CFF did a fantastic job promoting fencing before, during, and after the recent Pan Am Games. The CFF was given the equipment from the Games as a legacy, and will be using the windfall for future competitions.
- f. The AFA will be implementing LTAD initiatives, as outlined in the August 2015 Strategic Plan
- g. Policies and bylaws:
 - i. Hiring of staff policies to be reviewed as a few amendments need to be made.
 - ii. After the AGM some changes to the bylaws will be made.

Q. Problem seating competitions for u15 and u13. Is the province going to maintain a database?

A. This is an issue that we must look into

6. Executive Director's Report

- There are many great ideas and momentum from last year; Sean would like continue with that movement.
- There have been a number of questions on Winter Games, the temporary competition registration on AskFred, and the new membership registration with the AFA.
- The 2016 summer camp is still in the planning stages, and stems on the 'Visitation Grant', submitted fall of 2015. The grant will help fund bringing Italian Fencing Master, Matteo Zenaro.
- Application of the Visitation Grant was submitted for \$5,000 of funding for the 2016 Summer Camp.
- Alberta Winter Games are coming up. A lot of leg work has been done, especially by the Host Community Sport Chair James Sheardown and the AAA Fencing Club. Some details still need to be taken care of, but other than that, it is shaping up to be a great event.
- We are pushing to have more NCCP certified coaches. Two were certified in June 2015, but were unable to have their status updated in Locker until recently.
- Insurance has been renewed. Insurance certificates as proof of coverage are available to clubs by request to the provincial office.
- The AFA is registered with the CFF. The CFF will be handling membership and tournament registrations by January/February of 2016 and onwards.
- A financial review was conducted by Yaremchuk and Annicchiarico. Our finances are in good order. Sean reviewed the financial statements and 2015/16 budget (attached).
- The AFA is carrying on with LTAD implementation according with our funding requirements as directed by Alberta Sport Connection. Early 2016, pamphlets and seminars will be provided to highlight what LTAD is, and how it will help our sport community.
- A partnership with the Oil Kings (a hockey team in Edmonton) will bring us exposure to hopefully thousands of spectators. The purpose is to raise awareness of fencing, and potentially recruit more members.
- An AFA casino event has been announced for at the Cowboys Casino in Calgary. A call for volunteers and more information will be sent to the clubs soon.
- Highlights of the Strategic Plan August 2015 were reviewed (see 'Strategic Plan' attached).

7. Committees Report

- a) Athlete Development Committee
 - a. Some dispersements have changed
 - i. More support will be provided for athlete development, as outlined in the strategic plan August 2015.

- ii. CFF has mentioned that the PSOs are responsible for increasing membership, but will provide support in removing barriers to member entry where possible. Having enough certified coaches was identified as a barrier to participation by the CFF.
 - iii. The AFA response to the membership recruitment and retention issue has been to create and implement the 'New Tournament' and 'First Canada Cup' grants, outlined in the new strategic plan from the strategic planning meeting that was held August 2015 (attached).
 - iv. Grants will be implemented after an AFA board vote.
 - b) Officials Committee- David W. reported Piotr qualified for his 'N' certification, but has moved to Ontario. Four referee clinics were hosted in: Calgary, Medicine Hat, Edmonton, and Red Deer. Seminars were well received. One P-level referee has been certified.
- Orlin B. and David W. are working on fixing the video replay system. There seems to be a problem with the capture card, but more testing needs to be conducted.
- c) Veterans Committee - Everything is proceeding well.
 - d) Armoury Committee- Two full c-cans will be complete with all of the equipment needed to run a competition. One c-can will be kept in Red Deer/Calgary, and the other in Edmonton. Having two competition-ready cans will significantly reduce shipping costs which traditionally consume a large portion of the AFA's budget.
 - e) Polices Committee- Recommendations for policy changes were discussed. A complete review and streamlining of policies will need to occur. **Motion: adopt policies from 2015 with changes. Andrew R/ Dave W. Carried.**
 - f) Bylaws committee- Small changes to the bylaws were proposed, but there is no committee to work on the changes at the moment. They should be ready for next year's AGM.
 - g) Financial Committee- Full audit vs. review. Dave C. recommended doing a full audit this year instead of a review. It has been a few years since the last audit, and it is a good time to do one with the change in Executive Director.

8. Confirmation of New Club members

None to report.

9. Financial Reports

- a. Financial Statements 2014/15
 - AFA received 80,000 from its casino event, instead of the projected \$69,000. Decreased amount of membership and tournament fees collected due to fewer registrations for both. Subsequently, tournament costs decreased, as well as shipping costs. More funds were put towards athlete development.
 - James moves to approve the financial statements. Dave W. seconds. Motion carried.**

b. Budget 2015/2016

Notable changes: LTAD development now \$3000, wages now \$45000 (plus percentage of all non AB Sport grants), athlete development/travel now \$15000, shipping expenses now \$5000, marketing now \$5000, website expenses now \$2000, outreach programs now \$5000. **Andrew moves to approve the 2015/2016 budget. Chris S seconds. Motion carried.**

10. Acceptance of Financial Reports

Accepted in point 9 a) and b) above.

11. Bylaws Review and Discussion

No discussion or relevant points as it was discussed earlier during the meeting.

12. Policy Manual Review and Discussion

No discussion or concerns. More amendments will be done in 2016.

13. Other Business

Nothing to discuss.

14. Election of Board of Directors

Motion: Board dissolves for elections. Andrew R/Dave C. Carried.

Kerry Anderson resigns as Vice President

Floor is open for mass nominations and self-nominations

Karen nominates Dave W (accepts)

Andrew nominates Dave C (accepts)

Kerry nominates Svetoslav (in absentia)

Dave W nominates Don Raymer (in absentia)

Karen nominates Norm Wiebe (in absentia)

Dave C nominates Cameron Griffiths (accepts)

Andrew Rusheleau remains president to finish term

Motion: Accept nominations as is as well as to confirm three absentia nominations.

Andrew/Dave W. 0 opposed. Motion carried.

15. Election of Chairs of Committees

Tabled for the following Board of Directors meeting.

16. Adjournment

20:08